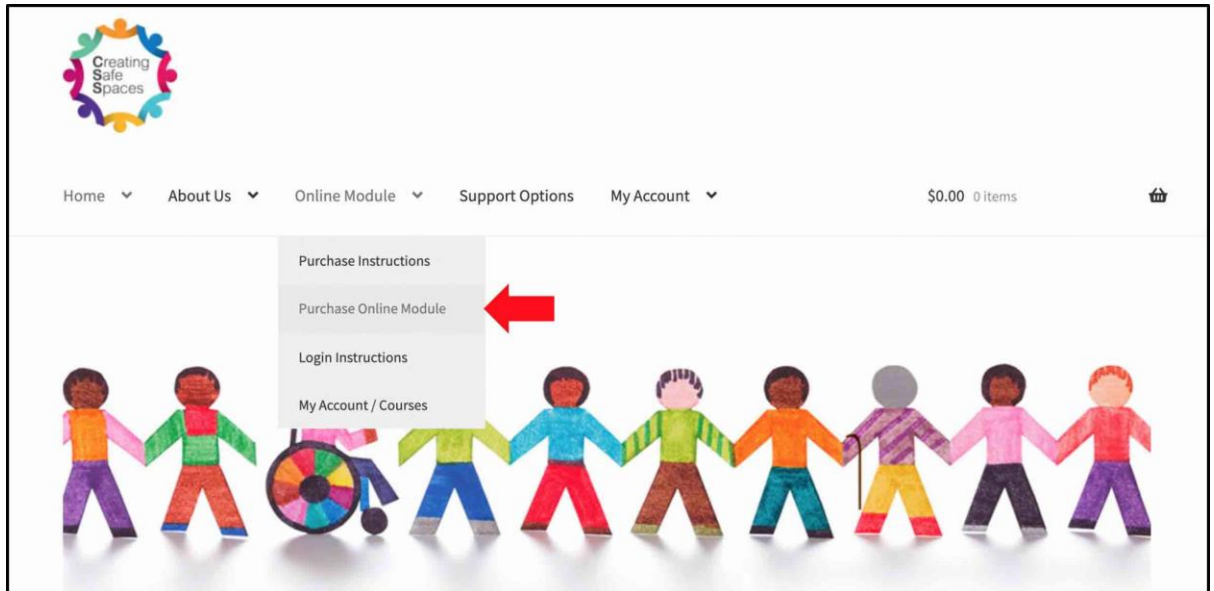
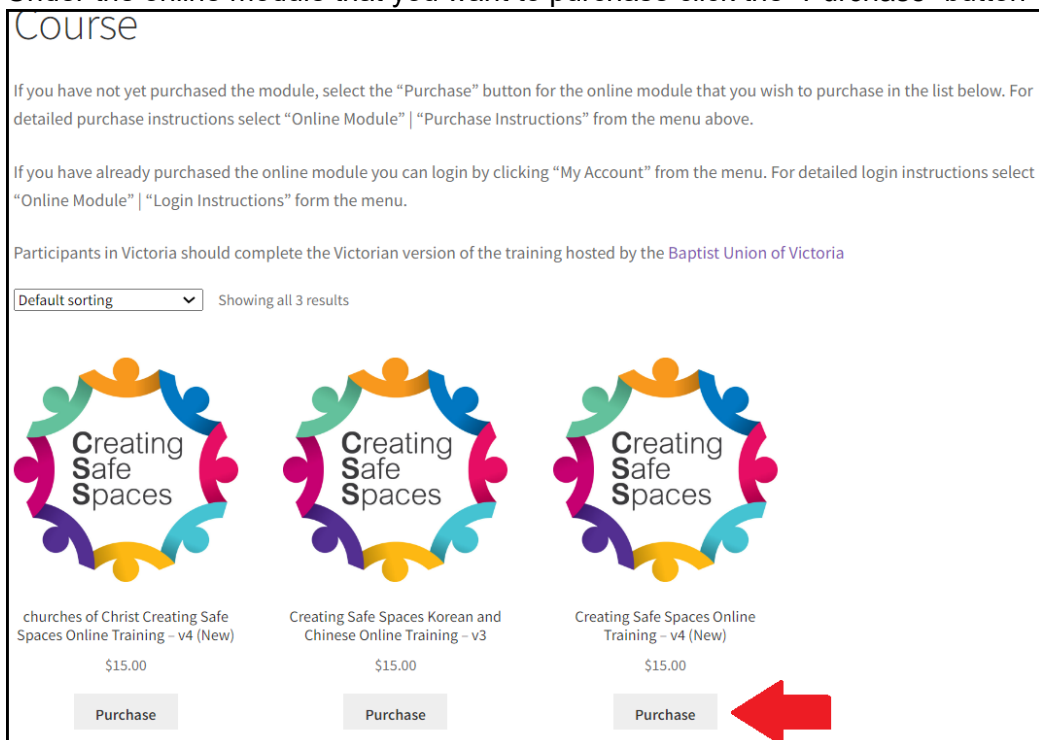


CSS Online Module Purchase Guide

1. Start web browser and go to <https://creatingsafespaces.org.au/>
2. Move mouse cursor over “Online Module” and then click “Purchase Online Module”



3. Under the online module that you want to purchase click the “Purchase” button



4. Fill in Billing details. Note that all fields marked with “*” are mandatory. Please note that a unique email address is required for each individual user. If a user does not already have their own unique email address, we would recommend registering for a free email address at an email provider such as gmail.com or outlook.com.

Billing details

First name *

Last name *

Company name

Country *

Australia

Address *

Street address

Apartment, suite, unit etc. (optional)

Suburb *

State *

New South Wales

Postcode *

Product

Total

Creating Safe Spaces Online Training x 1	\$10.00
Subtotal	\$10.00
Total	\$10.00 <small>(includes \$0.91 Tax)</small>

☒ Credit Card

Pay securely using your credit card.

☒ Use a new credit card

Place order

5. Click "Place order"

Billing details

First name *

Last name *

Company name

Country *

Australia

Address *

Street address

Apartment, suite, unit etc. (optional)

Suburb *

State *

New South Wales

Postcode *

Product

Total

Creating Safe Spaces Online Training x 1	\$10.00
Subtotal	\$10.00
Total	\$10.00 <small>(includes \$0.91 Tax)</small>












☒ Credit Card

Pay securely using your credit card.

☒ Use a new credit card


Place order

6. Enter your payment details and click "PAY NOW"

Transaction	Payment
Merchant Details  <p>The Association of Baptist Churches NSW and ACT</p> <p>eWAY - your online payment gateway</p>	Purchase Amount \$15.00 (\$AUD)
Customer Details <div>  First Name </div> <div>  Last Name </div> <div>  Email </div> <div>  Address </div> <div>  </div>	Credit Card Details  <div>  Card Number </div> <div>  Name on Card </div> <div> Expiry Date <div> Month 2024 </div> </div> <div>  CCV <div>  Last 3 digits on back of your credit card </div> </div>
	<div> Cancel <div>PAY NOW</div> </div>

- Click on the words "Creating Safe Spaces" in the grey bar which will take you to the online module

Order received

 You have purchased the following course:

- [Creating Safe Spaces](#)

Thank you. Your order has been received.

ORDER NUMBER:

Once an order for the online module is placed, the user should be automatically logged in and have access to the online module content. An email receipt of the purchase will be sent by our system to the email address provided in the billing details. Sometimes, these emails may be trapped by spam filters and sent to your junk mail folder. Please check your junk mail folder if the emails do not arrive in your inbox.

For further queries about purchasing the Creating Safe Spaces online module, please contact the Creating Safe Space Coordinator Joseph Lam at css@nswactbaptists.org.au or 9868 9221.