# Volunteer Application Form for Category 2b (volunteers not in child -related work)

Insert Church Logo Here

Please Note: This document must be stored in a confidential manner accessible only by a limited number of authorised persons.

PERSONAL DETAILS

Surname: ...............................................................................................................................

Given Names: ........................................................................................................................

Previous Name/s (if applicable): ............................................................................................

Date of Birth: .............../............/.............................. Male/Female: .......................

Address: ................................................................................................................................

Phone: .............................................................Email:  ..........................................................

Please outline any health conditions that may affect your volunteer role? ................................................................................................................................................

If under 18 years of age:

Name of Parent/Guardian:  ….…...........................................................

Contact phone for Parent/Guardian:  ....................................................................

Email for Parent/Guardian:  ....................................................................

**CHURCHES YOU HAVE ATTENDED REGULARLY IN THE PAST 2 YEARS**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of church | Location | When (Month/Year) | Any positions held |
|  |  |  |  |
|  |  |  |  |

**REFEREES**

Please provide details of two referees who are over eighteen years of age and able to give a verbal report on your character and suitability for ministry. Referees may be part of the church.

**Referee 1**

Name: ............................................................... Phone:  ..........................................................

**Referee 2**

Name: .............................................................. Phone:  ..........................................................

**COMMITMENT OF APPROPRIATE CONDUCT**

**In undertaking my volunteer role/s, I will:**

* **uphold, support and abide by the *Safe Church Policy;***
* **not knowingly engage in criminal conduct or break the law;**
* **follow the position description/s provided to me;**
* **respond to reasonable directions from the person/s with responsibility for the ministry I am involved in; and**
* **follow all requirements outlined to me in the volunteer induction process at our church.**

**CONSENT TO HOLD INFORMATION**

I consent to the information contained in this application to be kept by our church. I understand that this information will be kept in a confidential file and used only for screening purposes.

DECLARATION

I, .................................................................................. sincerely declare that:

* The information I have provided in this application is true and correct to the best of my knowledge and belief.
* I understand that if I provide false or misleading information or withhold relevant information from this application form, the church leadership may determine that I am unsuitable to serve in any role in the church.

Applicant’s signature: ............................................................................. Date: ........................

If under 18 years of age: PARENT GUARDIAN SIGNATURE

Name of parent/guardian:  ..................................................................

Signature:   .................................................................. Date: ……................

**Church Use Only**

Entered onto Safe Church Register by: (name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ On (date): \_\_\_\_\_\_\_

Interview led by: (name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ On (date): \_\_\_\_\_\_\_

Referee Checks conducted by: (name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ On (date): \_\_\_\_\_\_\_

Volunteer Endorsement\* by (name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ On (date): \_\_\_\_\_\_\_

Induction led by (name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ On (date): \_\_\_\_\_\_\_

*\*Volunteers must be endorsed by a member of pastoral staff, governance group or Safe Church Team.*

*Full records of the above processes (including interview notes, referee check comments and induction content) should be kept in the relevant personnel file.*