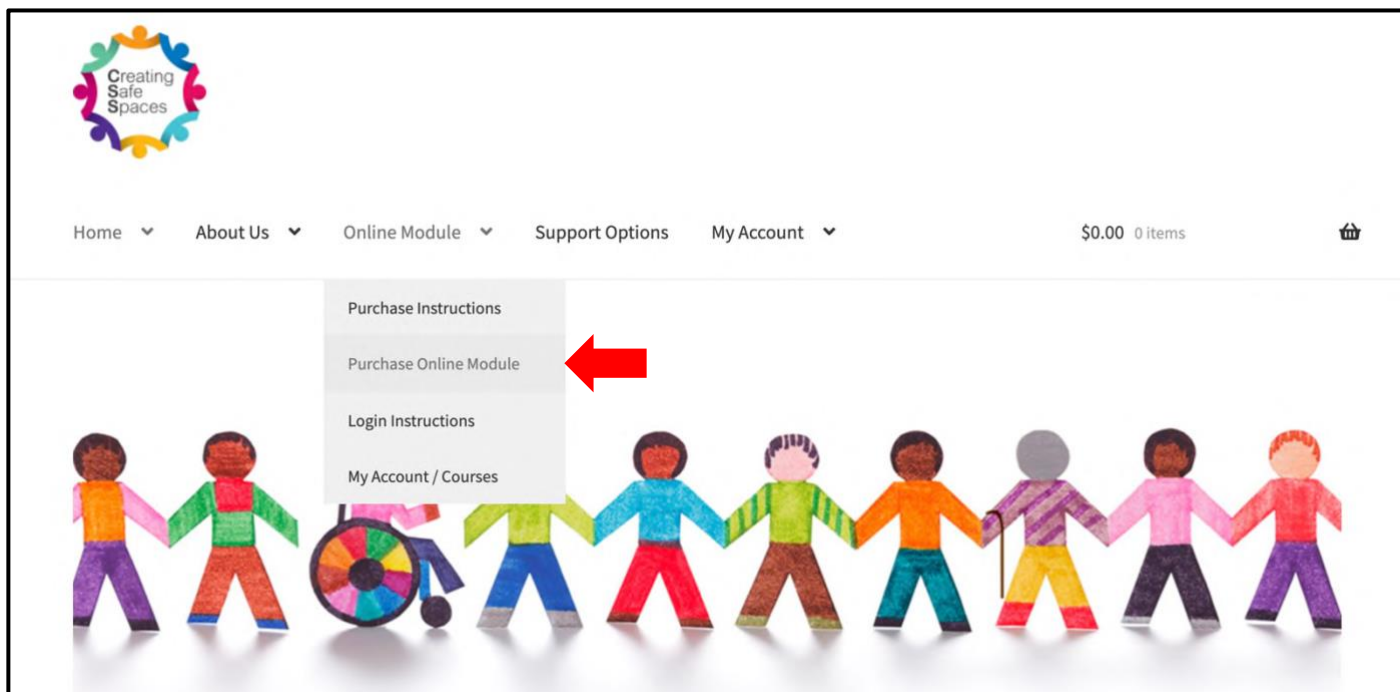


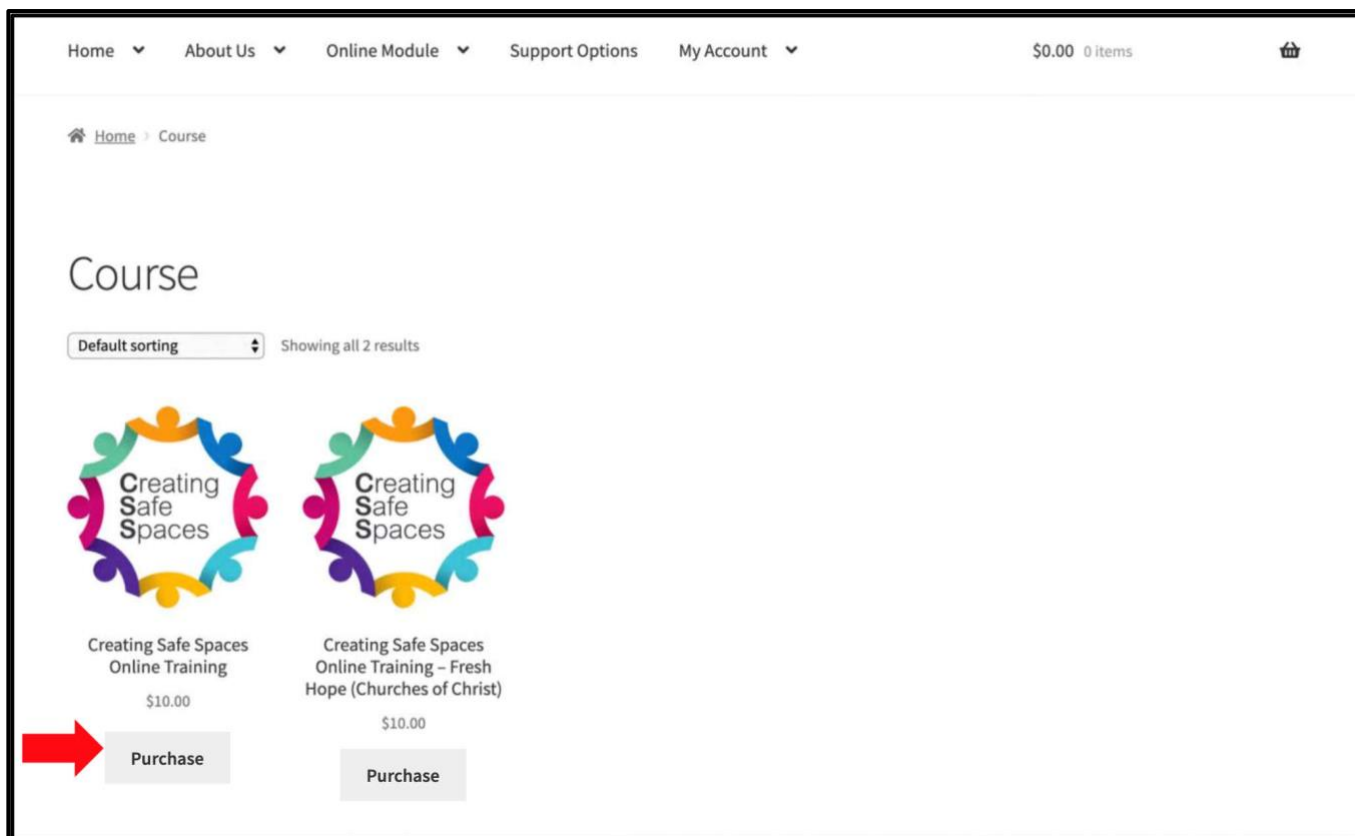


Creating Safe Spaces Online Module Purchase Guide

1. Start web browser and go to <https://creatingsafespaces.org.au/>
2. Move mouse cursor over “Online Module” and then click “Purchase Online Module”



3. Under the online module that you want to purchase click the “Purchase” button





4. Fill in Billing details. Fields marked with “*” are mandatory. Please note that a unique email address is required for each individual user. If a user does not already have their own unique email address, we would recommend registering for a free email address at an email provider such as gmail.com or outlook.com.

5. Click “Place order”

Checkout

Returning customer? [Click here to login](#)

Have a coupon? [Click here to enter your code](#)

Billing details

First name * Last name *

Company name (optional)

Country *

Street address *

Apartment, suite, unit etc. (optional)

Suburb *

State *

Postcode *

Phone *

Email address *

Create account password *

Additional information

Order notes (optional)

Notes about your order, e.g. special notes for delivery.

Your order

Product	Total
Creating Safe Spaces Online Training × 1	\$10.00
Subtotal	\$10.00
Total	\$10.00 (includes \$0.91 Tax estimated for Australia)

☒ Credit Card

Pay securely using your credit card.

Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our [privacy policy](#).

Place order



6. Enter your payment details and click “Confirm and Pay”

Pay for order

ORDER NUMBER:
3600

DATE:
February 6, 2018

TOTAL:
\$10.00

PAYMENT METHOD:
Credit Card

Card Number*

.....


Expiry (MM/YY)*

MM / YY

Card CVN Code*

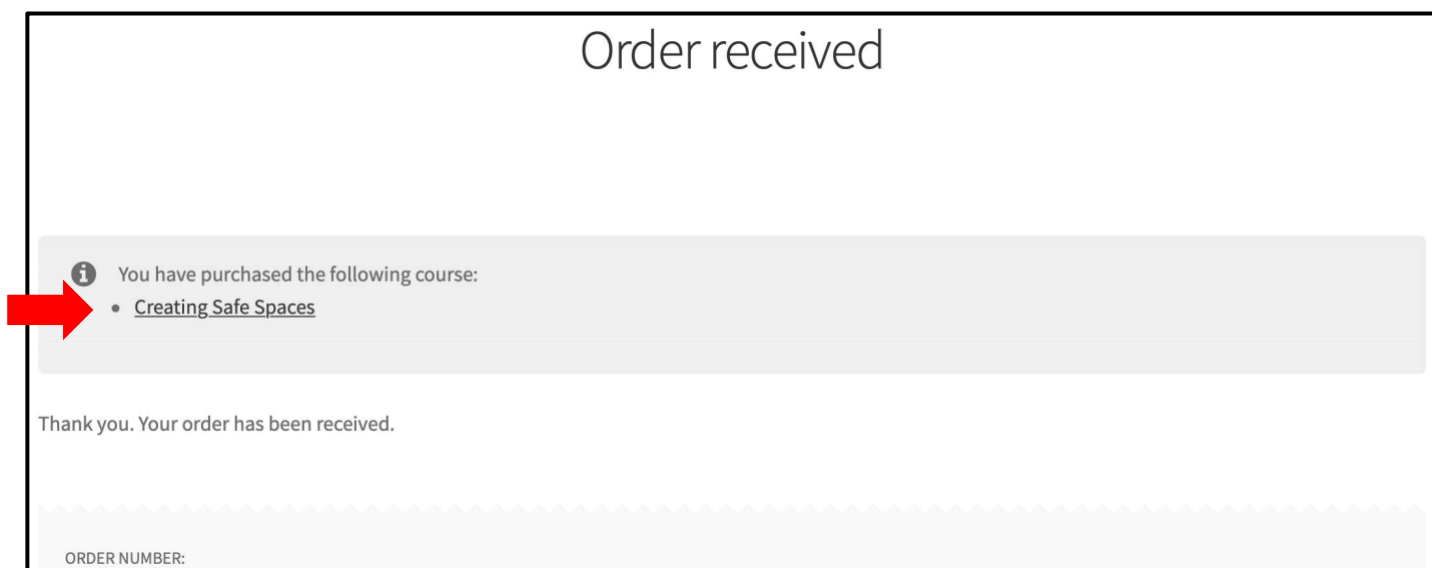
CVN

Confirm and Pay





7. Click on the words "Creating Safe Spaces" in the grey bar which will take you to the online module



Once an order for the online module is placed, the user should be automatically logged in and have access to the online module content. An email receipt of the purchase will be sent by our system to the email address provided in the billing details. Sometimes, these emails may be trapped by spam filters and sent to your junk mail folder. Please check your junk mail folder if the emails do not arrive in your inbox.

For further queries about purchasing the Creating Safe Spaces online module, please contact the Creating Safe Space Coordinator Joseph Lam at css@nswactbaptists.org.au or 9868 9221.